

KYLE L. CARLSON, TRUSTEE

Office of Chapter 12 & 13 Bankruptcy Trustee

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Re: Wage Order Request Form

Below you will find a Wage Order Request Form. This type of order requires your employer to deduct payment from your paychecks and forward the funds directly to the trustee. If you would like to take advantage of this, please complete the enclosed form and return it to our Barnesville address. *If you don't have a confirmed plan at this time, we will file this with the court when your plan is confirmed.* You will receive a copy of the signed order in the mail, and your employer and attorney will also receive copies. **You should continue to mail money orders or cashier's checks to the Chicago address until you are certain that your employer has begun the wage assignment.**

WAGE ORDER REQUEST FORM

Debtor's Name _____

Case Number _____

Debtor from whose
paycheck to be deducted: Debtor Spouse

Social Security Number _____

Employer Name _____

Address _____

Frequency of Deduction Weekly Bi-Weekly (26/yr) Semi-monthly (24/yr) Monthly

Amount of Deduction _____

Example: If you are paid every two weeks (bi-weekly), take your monthly bankruptcy payment times 12 months and divide by 26.

Starting Date _____

Date: _____ Signature: _____

Telephone Number: _____